

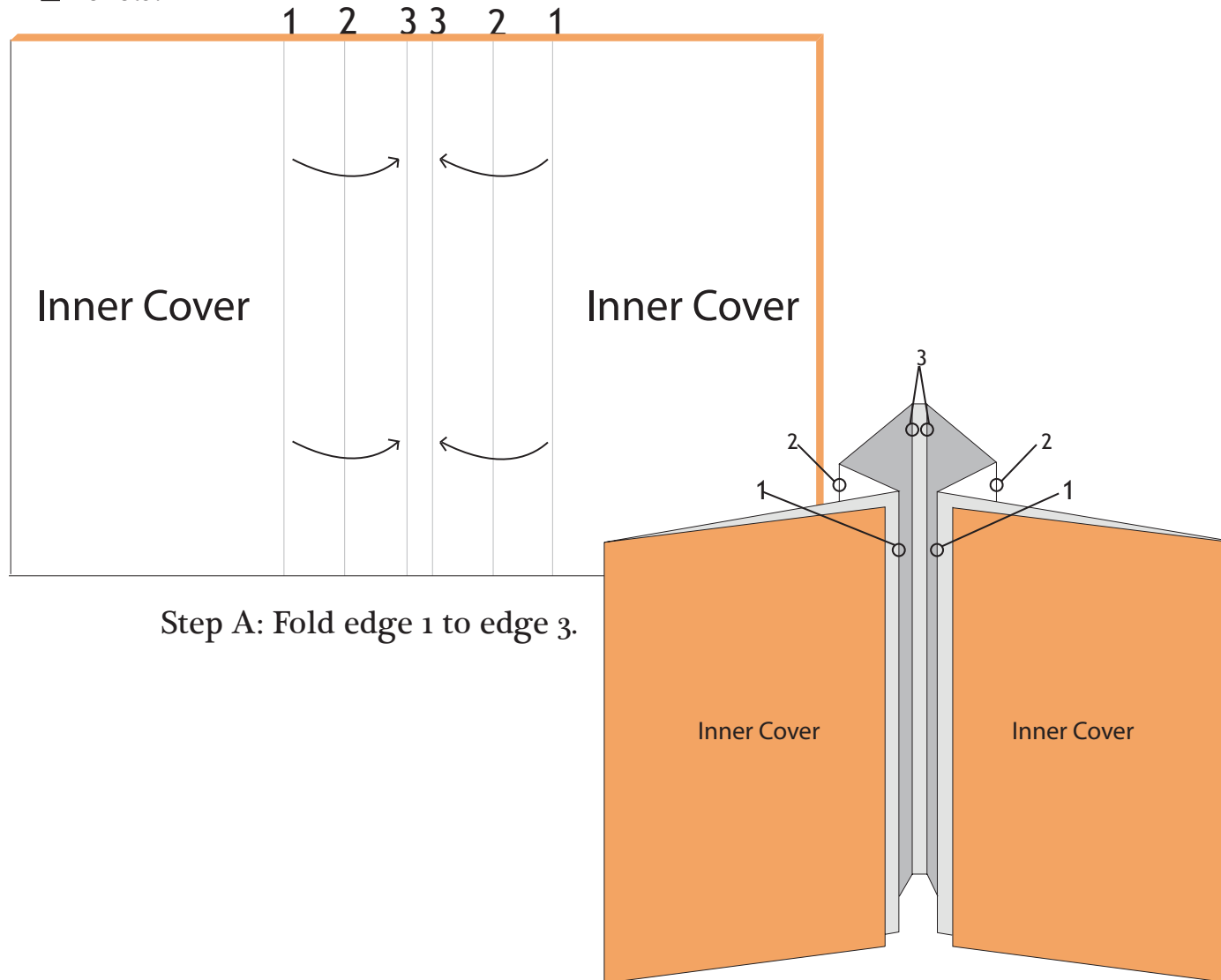
How to assemble your Fiskateers Welcome Book



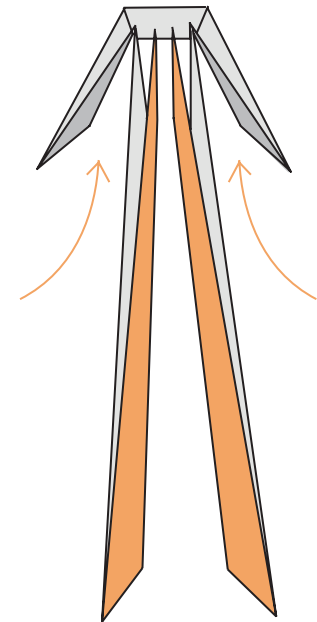
1. **Welcome-Book-Cover.pdf** – Print out all pages for the cover. Make sure Page Scaling is set to None in the Print Dialog box. Side 1 (pages 1-3) and Side 2 (pages 3-6).

- The finished cover size is 22.71" x 5" (folds to 5" x 5") - each side will print in 3 parts on 8.5 x 11 paper. Once each side is pieced together the 2 sides will need to be glued together back to back and trimmed out before folding.

To fold:



Step A: Fold edge 1 to edge 3.



Step B: Apply glue to crease.

2. [Welcome-Book-Inside.pdf](#) – Print out all pages for the inside pages (there's a front and back for each page, 5 finished pages). Make sure Page Scaling is set to None in the Print Dialog box.

- The finished page size is 10" x 5" (folds to 5" x 5")
- To put the inside pages together glue pages 1 and 2 back to back. Repeat with pages 3/4, 5/6, 7/8 and 9/10.
- Trim and fold each finished page in half so that the patterns are on the inside and any type is on the outside.



3. Once everything is trimmed out and folded place the folded inside pages into the cover with the folded edges to the right and drill 3 holes along the left side through all layers.

Place the ribbon vertically on the front of the book along the left side.

Thread the ends through the top and bottom holes.

From the back bring both ends up through the middle hole and tie around the ribbon on the front.

